

Protean eGov Technologies Limited



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Change is growth

**Standard Operating Procedure
on
NPS to UPS Migration (A2)_ Online
Request initiated by subscriber**

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Shifting from NPS to UPS – initiated by the subscriber

REVISION HISTORY

Sr. No.	Date	Ver	Section Number	Description of Change
1	22/03/2025	1.0	-	Initial Version
2	31/12/2025	1/1		Change in login domain from cra nsdl.com to cra.nps proteantech.in

Shifting from NPS to UPS – initiated by the subscriber

Acronyms and Abbreviations

The following acronyms and abbreviations have been used in this document:

ACRONYM	DESCRIPTION
CRA	Central Recordkeeping Agency
PFRDA	Pension Fund Regulatory and Development
UPS	Unified Pension Scheme
NPS	National Pension System
PRAN	Permanent Retirement Account Number
CG	Central Government
SG	State Government
Pr.AO	Principal Accounts Office
PAO	Pay & Account Office
DTA	Directorate of Treasuries and Accounts
DTO	District Treasury Office
PFMs	Pension Fund Mangers
NPSCAN	NPS Contribution Accounting Network

Shifting from NPS to UPS – initiated by the subscriber

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Shifting from NPS to UPS – initiated by the subscriber

Background:

The Unified Pension Scheme (UPS) has been introduced as an option under the National Pension System (NPS) by the Central Government for the Central Government employees covered under NPS so that they may receive an assured payout after their retirement. It is a 'fund-based' payout system which relies on the regular and timely accumulation and investment of applicable contributions (from both the employee and the employer (the Central Government)) for grant of monthly payout to the retiree

The Unified Pension Scheme will be operational from April 1st, 2025.

The Central Government employees, who are covered under NPS, are eligible to submit their option for UPS under National Pension System.

The subscriber can shift from NPS to UPS by the following 2 approaches

1. Offline mode - Eligible subscriber submits A2 Form to the respective nodal office. The office would process the shifting through CRA transaction website.
2. Online mode – The eligible subscriber can initiate the shifting request on their own through e-NPS portal. The detailed steps for the same are provided below.

Shifting from NPS to UPS – initiated by the subscriber

Online mode: Steps to initiate shifting form NPS to UPS

A: Initiation of request by Subscriber

1. The subscriber needs to go on e-NPS portal (<https://enps.nps-proteantech.in/eNPS>) and click on NPS to UPS migration in Unified Pension Scheme menu (Refer figure 1).

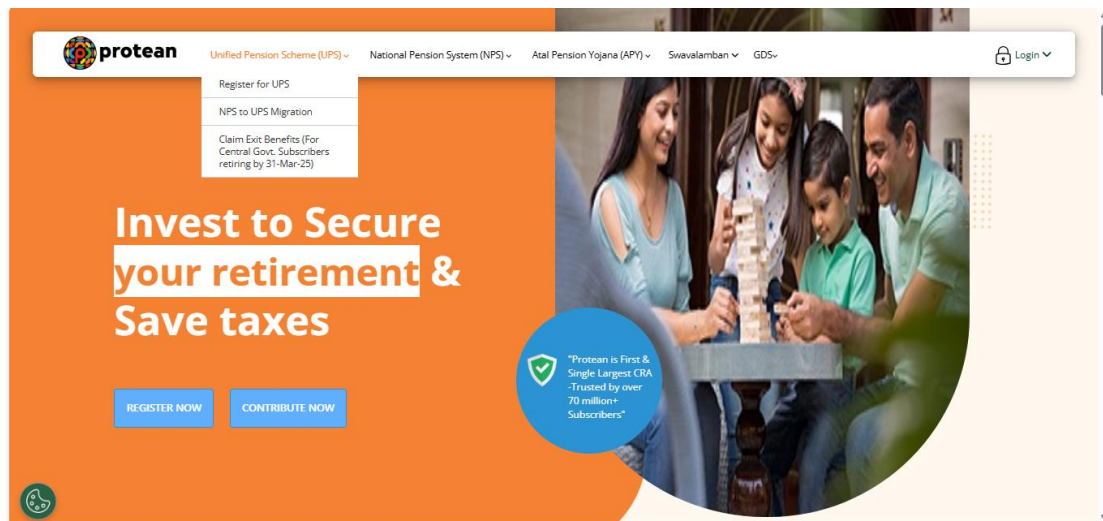


Figure 1

2. The subscriber needs to provide his/her PRAN and DOB details and enter the captcha and click on verify PRAN (Refer figure 2).

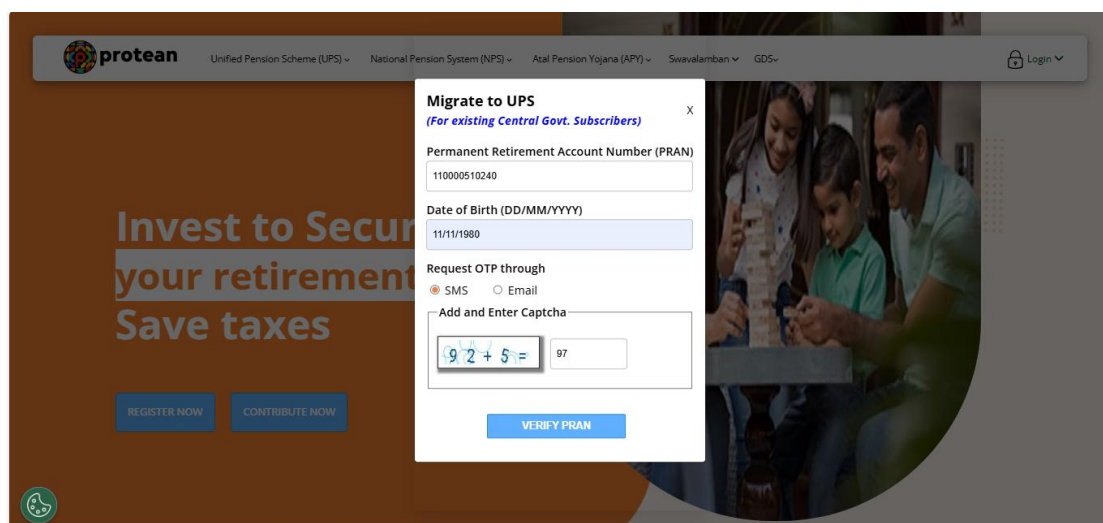
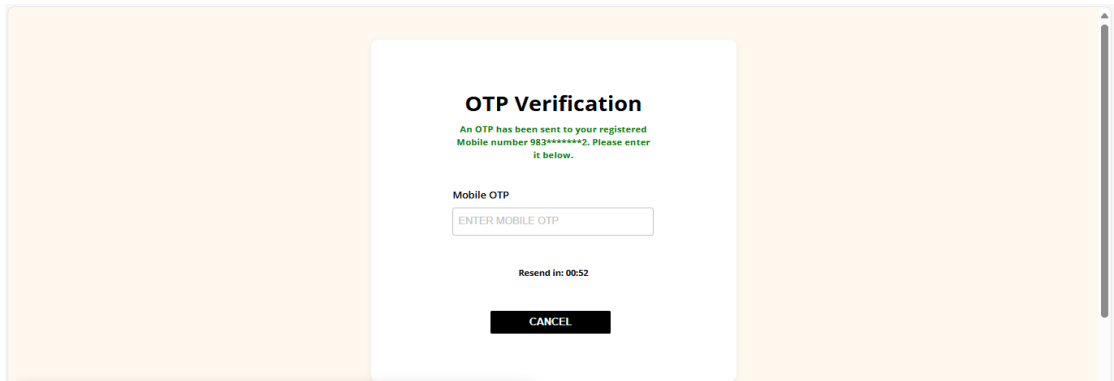


Figure 2

Shifting from NPS to UPS – initiated by the subscriber

3. A One-time password (OTP) will be sent on either mobile number or Email ID of the Subscriber, which has been registered in CRA. The Subscriber will be required to enter the OTP in the given box (Refer figure 3).



OTP Verification

An OTP has been sent to your registered Mobile number 983*****2. Please enter it below.

Mobile OTP

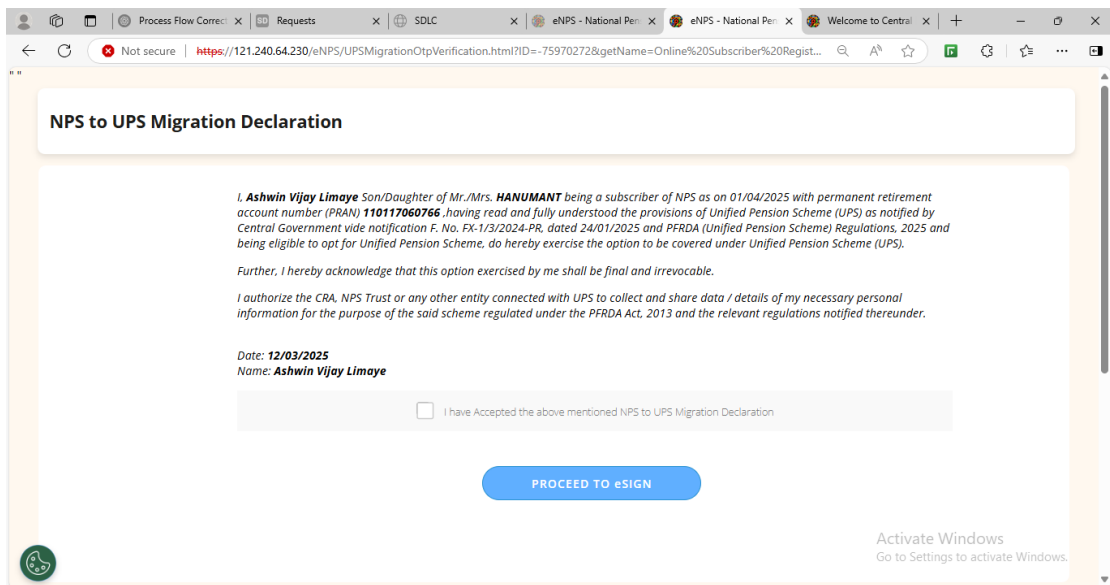
ENTER MOBILE OTP

Resend in: 00:52

CANCEL

Figure 3

4. On submission of OTP, a declaration window will pop-up. The subscriber is required to read & submit declaration for opting UPS through e-Sign by selecting the declaration (Refer figure 4 and 5).



NPS to UPS Migration Declaration

I, **Ashwin Vijay Limaye** Son/Daughter of Mr./Mrs. **HANUMANT** being a subscriber of NPS as on 01/04/2025 with permanent retirement account number (PRAN) **110117060766**, having read and fully understood the provisions of Unified Pension Scheme (UPS) as notified by Central Government vide notification F. No. FX-1/3/2024-PR, dated 24/01/2025 and PFRDA (Unified Pension Scheme) Regulations, 2025 and being eligible to opt for Unified Pension Scheme, do hereby exercise the option to be covered under Unified Pension Scheme (UPS).

Further, I hereby acknowledge that this option exercised by me shall be final and irrevocable.

I authorize the CRA, NPS Trust or any other entity connected with UPS to collect and share data / details of my necessary personal information for the purpose of the said scheme regulated under the PFRDA Act, 2013 and the relevant regulations notified thereunder.

Date: **12/03/2025**
Name: **Ashwin Vijay Limaye**

☐ I have Accepted the above mentioned NPS to UPS Migration Declaration

PROCEED TO eSIGN

Activate Windows
Go to Settings to activate Windows.

Figure 4

Note: The above declaration mentions that the shifting option exercised by the subscriber is final and irrevocable.

Shifting from NPS to UPS – initiated by the subscriber

NPS to UPS Migration Declaration

I, **Ashwin Vijay Limaye** Son/Daughter of Mr./Mrs. **HANUMANT** being a subscriber of NPS as on 01/04/2025 with permanent retirement account number (PRAN) **110117060766**, having read and fully understood the provisions of Unified Pension Scheme (UPS) as notified by Central Government vide notification F. No. FX-1/3/2024-PR, dated 24/01/2025 and PFRDA (Unified Pension Scheme) Regulations, 2025 and being eligible to opt for Unified Pension Scheme, do hereby exercise the option to be covered under Unified Pension Scheme (UPS).

Further, I hereby acknowledge that this option exercised by me shall be final and irrevocable.

I authorize the CRA, NPS Trust or any other entity connected with UPS to collect and share data / details of my necessary personal information for the purpose of the said scheme regulated under the PFRDA Act, 2013 and the relevant regulations notified thereunder.

Date: **12/03/2025**
 Name: **Ashwin Vijay Limaye**

☒ I have Accepted the above mentioned NPS to UPS Migration Declaration

PROCEED TO eSIGN


 Activate Windows
 Go to Settings to activate Windows.

Figure 5

- The subscriber must complete e-Sign verification by submission of Virtual Identification (VID- 16 digit no) /Aadhaar details. On entering the VID/Aadhaar details, the Subscriber needs to select the tab “send OTP” (Refer figure 6).


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National Pension System Trust has requested to Digitally sign the document
 Transaction ID: UKC:eSign:2520:20250312153922241 dated **2025-03-12T15:39:27**

English

Play audio

Stop audio

Please click on the checkbox and enter Aadhaar/Virtual ID

☒ I hereby authorize Protean eGov Technologies Limited (formerly NSDL e-Governance Infrastructure Limited) to -

- Use my Aadhaar / Virtual ID details (as applicable) **eSigning the registration document / service requests under National Pension System (NPS)/Atal Pension Yojana (APY) for/with National Pension System Trust** and authenticate my identity through the Aadhaar Authentication system (Aadhaar based e-KYC services of UIDAI) in accordance with the provisions of the Aadhaar (Targeted Delivery of Financial and other Subsidies, Benefits and Services) Act, 2016 and the allied rules and regulations notified thereunder and for no other purpose.
- Authenticate my Aadhaar / Virtual ID through OTP or Biometric for authenticating my identity through the Aadhaar Authentication system for obtaining my e-KYC through Aadhaar based e-KYC services of UIDAI and use my Photo and Demographic details (Name, Gender, Date of Birth and Address) **eSigning the registration document / service requests under National Pension System (NPS)/Atal Pension Yojana (APY) for/with National Pension System Trust**.
- I understand that Security and confidentiality of personal identity data provided, for the purpose of Aadhaar based authentication is ensured by Protean eGov Technologies Limited and the data will be stored by Protean eGov Technologies Limited till such time as mentioned in guidelines from UIDAI from time to time.

VID/Aadhaar:

SEND OTP

CANCEL

Click Here to generate Virtual ID, Download Instructions to generate Virtual ID in lieu of Aadhaar.

Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.

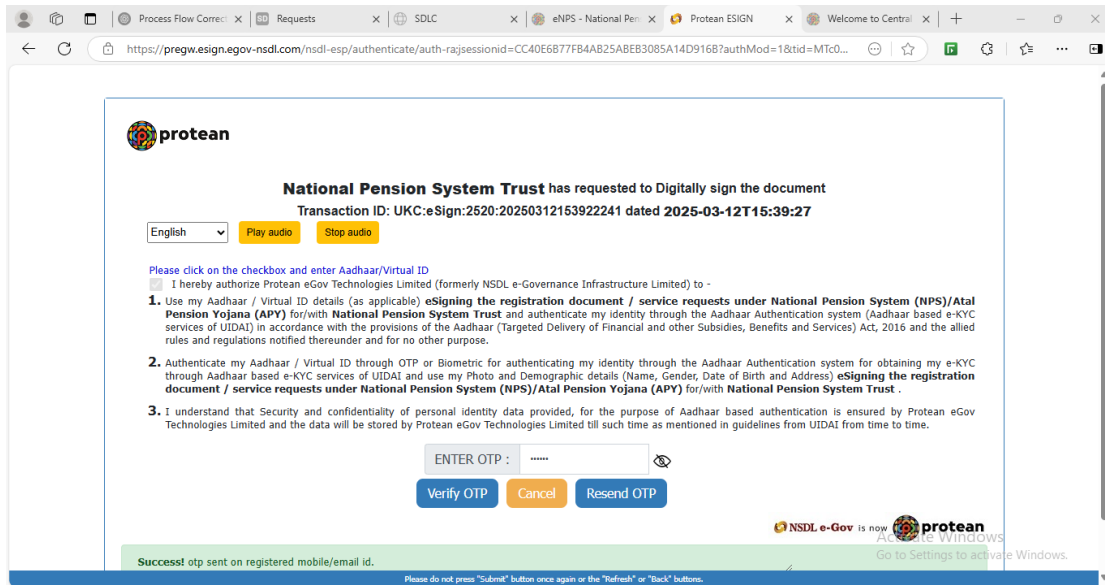

 NSDL e-Gov is now
 
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Go to Settings to activate Windows.

Figure 6

Shifting from NPS to UPS – initiated by the subscriber

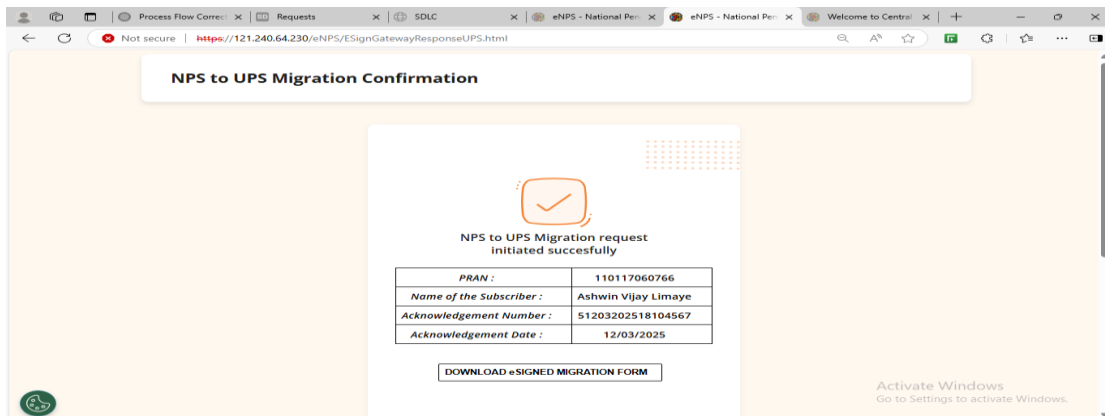
6. OTP will be sent to the subscriber on his/her mobile number registered with Aadhaar. The subscriber needs to enter OTP and click on verify OTP (Refer figure 7).



The screenshot shows a web browser window with the URL <https://pregw.esign.egov-nsdl.com/nsdl-esp/authenticate/auth-rajsessionid=CC40E6B77FB4AB25ABEB3085A14D916B?authMod=1&tid=MTc0...>. The page displays the Protean logo and a message from the National Pension System Trust requesting digital signing. Below the message, there is a language selector set to 'English', 'Play audio', and 'Stop audio' buttons. A checkbox is checked, indicating authorization of Protean eGov Technologies Limited. The page lists three steps for the user to follow, including using Aadhaar/Virtual ID details, authenticating through OTP or Biometric, and understanding the security and confidentiality of personal identity data. At the bottom, there is an 'ENTER OTP' field with a masked input, and 'Verify OTP', 'Cancel', and 'Resend OTP' buttons. A green banner at the bottom states 'Success otp sent on registered mobile/email id.' and a footer note says 'Please do not press "Submit" button once again or the "Refresh" or "Back" buttons.'

Figure 7

7. On successful verification, shifting request will get captured successfully and acknowledgement number will be generated (as shown in figure 8).



The screenshot shows a web browser window with the URL <https://121.240.64.230/eNPS/ESignGatewayResponseUPS.html>. The page displays a confirmation message 'NPS to UPS Migration Confirmation' with a checkmark icon. Below the message, it states 'NPS to UPS Migration request initiated successfully'. A table provides the following details:

PRAN :	110117060766
Name of the Subscriber :	Ashwin Vijay Limaye
Acknowledgement Number :	51203202518104567
Acknowledgement Date :	12/03/2025

Below the table, there is a 'DOWNLOAD eSIGNED MIGRATION FORM' button. At the bottom right, there is a note 'Activate Windows Go to Settings to activate Windows.'

Figure 8

The subscriber can download e-sign migration form for future reference.
